



Operations Manual – Appendices

**Improved Production Racing
Association of Victoria (IPRAVic)**

Appendix A – Membership Kit

Eligible Drivers:

Drivers competing must be paid up Competition Members or Interstate Members of IPRA of Victoria Inc, Victorian Life Members are also eligible. Member must be eligible prior to the first round their points will be counted in. Points will not be backdated. Drivers must hold a minimum CAMS C3 Competition License.

Rules:

National, State and supplementary rules pertaining to the IPRA must be adhered to at all times.

Series Personnel:

The IPRA Vic Inc 2019 Committee will administer the series.

Race meetings:

The series will be conducted as per the standing regulation; promoter regulations, further regulations, supplementary regulations and all instructions pertaining to each round by the organisers and CAMS Ltd. (or other organising authority)

Starting Grid Determination:

Practice/Qualifying will determine grid positions for each round. Where there are two practice/qualifying sessions grid positions will be determined by the combined results of Qualifying 1 and Qualifying 2.

Grid positions for subsequent races will be determined by the finishing order from the previous race, followed by non-finishers in the order of the number of laps completed by non-starters by qualifying times.

Classes for 2019:

- Class 3Ja Under 1600
- Class 3Ja 1601-2000cc
- Class 3Jb Under 1600cc
- Class 3Jb 1601-2000cc.
- Class 3Ja 2001-3000cc
- Class 3Ja Over 3000cc
- Class 3Jb 2001-3000cc
- Class 3Jb 3001-6000cc
- Class 3Jb Over 6000cc

Awards:

Trophies will be allocated in accordance with Section 7 d. of the IPRAVic Operations Manual

Point Score Races:

All races are allocated Points in accordance with Section 7 c. of the IPRAVic Operations Manual

2019 calendar

(TBA)

It is anticipated the Championship will comprise of 2 Rounds at Sandown, 2 Rounds at Phillip Island and 1 Round at Winton. Where possible Rounds will also be part of the Victorian State Circuit Racing Series, although the committee reserve the right to work with other promoters

Appendix B - 2019 IPRA Victorian State Rules

Note:

These supplement the National IPRA Rules.

Each Member agrees to comply with the constitution and bylaws of the National Association. A copy of this is Contained in Appendix C.

Upon joining, agree that under no circumstance will they bring legal action against the Association or any of its officers/members for the performance of any act authorised by the bylaws or constitution of the Association.

Members must not bring the IPRA or IPRAVic into disrepute, this includes actions in breach of the Social media policy

All competing cars will be required to run signage on the top part of the windscreen for the series/round sponsors. (a maximum of 2 stickers will be provided over the 2019 year, more will be provided at cost to the competitor.)

All competing cars will be required to run signage both sides of the car for our 'supporting' sponsor; these will be advised and provided by the elected committee. (2 stickers will be provided over the 2019 year, more will be provided at cost to the competitor.)

All competing cars will be required to run signage on the rear window and rear bumper/numberplate area for our 'additional' sponsors; these will be advised and provided by the elected committee. (1 of each sticker will be provided over the 2019 year, more will be provided at cost to the competitor.)

Members of the IPRA (Vic) automatically become members of the Improved Production Racing Association of Australia. The two categories of membership within that body are Financial and Registered. All members of IPRAVic are financial members.

To qualify as a Registered member, and therefore be able to vote on technical rule amendments, you will need to supply a photocopy of your race car's CAMS logbook (showing ownership details), and proof of current CAMS race registration. If you don't have these items yet, please supply them to the membership secretary as soon as you do.

Appendix C – National Constitution

The following represents the current IPRA National Constitution:

CONSTITUTION OF THE IMPROVED PRODUCTION RACING ASSOCIATION OF AUSTRALIA

1. NAME

1.1 The name of the association shall be the “Improved Production Racing Association of Australia” herein after referred to as the IPRAA

2. STATEMENT OF PURPOSE AND OBJECTIVES

2.1 The purpose of the IPRAA is to provide at a National level an association which will provide a central administration of rules and regulations pertaining to Improved Production Car racing and to provide the necessary link with the ruling body of motor sport in Australia, namely CAMS

2.2 The objective of the IPRAA are as follows:

2.2.1 To ensure uniform application of the rules of Improved Production Racing.

2.2.2 To encourage, and oppose deviation from, the concept of Improved Production racing as being a sedan based class regulated to ensure that it is within the means of club level enthusiasts.

2.2.3 To keep Improved Production Cars an economical form of automobile racing without handicapping driver ability or jeopardising safety.

2.2.4 To promote the racing of Improved Production Cars.

3. AFFILIATION

3.1 A State Association shall be affiliated if:

3.1.1 It represents more than half of the current registered Improved Production car log book holders in a State of Australia.

3.1.2 It has at least ten current registered Improved Production car log book holders in a State of Australia.

3.1.3 It provides a properly appointed state delegate.

3.1.4 It is accepted in the first instance by a majority of existing State Delegates.

3.1.5 It provides a current state constitution to the IPRAA

3.2 There shall never be more than one affiliated State Association representing Improved Production car racing members in any one state of Australia.

3.3 In the event that residents of a state are unable to qualify for affiliation under 3.1 above, the IPRAA shall be empowered to allow a delegate from that state to attend Executive Committee meetings as an observer. The IPRAA shall give assistance to such a state to enable it to achieve qualification as an affiliate.

4. MEMBERSHIP

4.1 There shall be two classes of member regardless of sex, race or creed.

4.2 Registered Member: Shall be a person who is a financial or honorary member of an affiliated State Association and who holds a CAMS log book of a Improved Production car and such car is currently race registered with CAMS and for whom a capitation fee has been paid to the IPRAA in accordance with the By-laws.

4.3 Financial Member: Shall be a person who is a member of an affiliated State Association and for whom a capitation fee has been paid to the IPRAA in accordance with the By-laws.

5. FEES AND SUBSCRIPTIONS

5.1 Fees and subscriptions shall be charged in accordance with the By-laws.

6. RESPONSIBILITIES OF STATE AND TERRITORY ASSOCIATIONS AND DELEGATES

6.1 State or Territory Associations shall maintain up to date lists of Registered Members and Financial Members and provide copies of such to the IPRAA on a regular basis.

6.2 Delegates shall ensure that minutes of Executive Committee meetings are correspondence from other Delegates or the National Administrator is brought to the attention of the State Association next general meeting or committee meeting as appropriate.

6.3 Delegates shall ensure that copies of State Associations general meetings and committee meetings are sent to the National Administrator and to ensure generally that he/she is kept properly informed.

6.4 Delegates are expected to act for and on behalf of and represent the views of the members of their State Association.

7. EXECUTIVE COMMITTEE

7.1 The Executive Committee shall comprise all State Delegates and the National Administrator. The prime role of the committee is to provide a forum for discussion and advice to the National Administrator and their members. The committee has no power of decision in matters relating to Rules or Regulations excepting as per clause 7.6 of this constitution.

7.2 The Executive Committee shall meet at least once per year. This obligation can be satisfied by the use of phone conferencing if so agreed by at least two thirds of the State Delegates.

7.3 The National Administrator shall notify each delegate at least thirty days prior to an Executive Committee meeting of the time, venue, agenda items and substance of any technical issues.

7.4 The Executive Committee may appoint an auditor to audit the accounts of IPRAA.

7.5 The Executive Committee shall establish all fees, charges and remunerations applicable under the by-laws of IPRAA.

7.6 The Executive Committee shall nominate a Returning Officer for ballot and election results. The National Administrator can be the returning officer for a ballot but not for an election of the position of the National Administrator.

7.7 The quorum for an Executive Committee meeting shall be four, or a majority of committee members.

7.8 An Executive Committee meeting can be called by the National Administrator alone or by a majority of State Delegates.

7.9 Proxy votes of absent Executive Committee members are acceptable provided they are in writing and nominate their chosen delegate.

8. NATIONAL ADMINISTRATOR

8.1 The National Administrator shall conduct the business of the IPRAA in an efficient manner.

8.2 The National Administrator shall be the sole representative to CAMS on matters of Rules and Regulations unless he/she have properly delegated that responsibility.

8.3 The National Administrator shall ensure the following specific matters are attended to on a timely and efficient basis:

8.3.1 Propose for the Executive Committee approval fees and charges for the following year based on a budget for that year.

8.3.2 Collect all fees and other receipts, maintain a bank account and ensure timely banking of funds and to disperse such funds as required.

8.3.3 Maintain proper books of account based on Financial Year ending 31st December.

8.3.4 At least twice a year within 60 days of June 30 and December 31 provide to each State Delegate a Balance Sheet and Statement of Income and Expenses for the IPRAA.

8.3.5 Attend to any statutory requirements.

8.3.6 Organise Executive Committee meetings.

8.3.7 Maintain a national register of all state members (including Registered and Financial members) and supply a copy to any State Delegate upon request.

8.3.8 Distribute minutes of meetings to State or Territory Delegates and maintain a file of State or Territory Association minutes.

8.3.9 Distribute ballot and election forms to members.

8.4 The National Administrator shall be responsible for maintaining such regulations as are deemed necessary for the governing of Improved Production to the extent that such matters are not adequately covered by the rules. Without limiting the foregoing such regulations shall include an IPRAA Technical Manual which shall set out the Procedures to be followed by all scrutineers in the measuring and testing for compliance of any part of an Improved Production car. Further, the National Administrator shall ensure that the State or Territory Delegates are kept up to date with any change to the regulations including the IPRAA Technical Manual.

8.5 The National Administrator may delegate any of his / her responsibilities or powers to any person provided that such delegation is agreed by a majority of the State or Territory Delegates.

8.6 The National Administrator may undertake the task of promoting Improved Production to the extent agreed by the Executive Committee from time to time.

9. ELECTION OF THE NATIONAL ADMINISTRATOR

9.1 The National Administrator shall be elected by all Registered Members on a simple majority basis.

9.2 The election of the National Administrator should be completed before 31st December in each year. Only persons who have served at least 12 months on the committee of a State Association shall be eligible for nomination.

9.3 Nominations shall be received by State Delegates and advised to the National Administrator, together with current list of members before the closing date for nominations which shall be no earlier than 1st October and no later than 1st December.

9.4 The National Administrator shall close the register of members to determine an electoral roll showing names and addresses shall be provided to the Returning Officer and each State Delegate prior to the distribution of election forms.

9.5 Election forms shall be distributed by the National Administrator.

9.6 Election forms shall be returned to the Returning Officer.

9.7 Election forms should be sealed by the voting member in an envelope which should not be opened by any person other than the Returning Officer otherwise it may be deemed invalid.

9.8 The determination of the Returning Officer shall be final and shall be notified within 7 days of the closing date of the ballot.

9.9 The retiring National Administrator shall hand over duties to the new National Administrator on 1st March or such earlier date as may be mutually agreed.

10. REMOVAL OF NATIONAL ADMINISTRATOR

10.1 If any two State Delegates together and/or a signed petition of 20 members notify in writing to all members of the Executive Committee that the National Administrator has been in default of his duties and if after the expiration of 30 days such default has not been rectified, then by a further notice of any two State Delegates the position of National Administrator will become vacant within the expiration of 30 days.

10.2 In the event of a second notice being served under Clause 10.1 above, the Executive Committee shall arrange to meet within 30 days and a new National Administrator may be selected by the Executive Committee until such time as an election may be held.

11. CHANGES TO REGULATIONS AND BY-LAWS

11.1 Changes to Regulations shall be at the sole discretion of the National Administrator.

11.2 Changes to the By-Laws shall be made by the Executive Committee.

12. CHANGES TO RULES AND CONSTITUTION

12.1 Changes to Rules may only be achieved by a ballot of all Registered members where 2/3 (two thirds) of eligible respondent votes are affirmative.

12.2 Changes to the Constitution may only be achieved by a ballot of all members where 2/3 (two thirds) of eligible respondent votes are affirmative.

12.3 Ballot items may be nominated by any member of the Executive Committee by a petition signed by 20 Registered members.

12.4 The National Administrator shall close the register of members to determine an electoral roll of eligible members 10 days before the distribution of ballot forms. A copy of the electoral roll showing names and addresses shall be provided to the Returning Officer and each State Delegate prior to the distribution of ballot forms.

12.5 Ballot forms shall be distributed direct to the eligible members by the National Administrator via State or Territory Delegates. The National Administrator shall fix a closing date not less than 30 days from the dispatch of ballot forms.

12.6 Ballot forms shall be returned to the Returning Officer.

12.7 Ballot forms should be sealed by the voting member in an envelope which should not be opened by any person other than the Returning Officer otherwise it may be deemed invalid.

12.8 The determination of the Returning Officer shall be final. His/her determination shall be notified to State or Territory Delegates within 7 days of the closing date.

12.9 Changes to Rules may be made without ballot in the event of a conflict with the law or the Rules of CAMS provided that such change is limited to resolving such conflict.

13. RIGHTS AND RESPONSIBILITIES OF MEMBERS

13.1 Each member has the right of freedom to express opinions, to lobby and to vote according to his/her class of membership. Each member retains any rights as a member of CAMS. Members should be aware, however, that they have an inherent responsibility to support the officers of the IPRAA, to avoid any act which would be detrimental to Improved Production Racing and to promote the image of Improved Production wherever possible.

14. PENALTIES AND SUSPENSION

14.1 A member can be suspended or incur a penalty at the discretion of the Executive Committee for a breach of the rules or regulations of CAMS or of his/her State or Territory Association Or of the IPRAA or for a wilful act detrimental to Improved Production racing.

15. COMMON SEAL

15.1 The Common Seal of the IPRAA shall be kept in the custody of the National Administrator.

15.2 The Common Seal shall not be affixed to any instrument except by the authority of the Executive Committee. The affixing of the Common Seal shall be attested by two members of the Executive Committee.

16. FINANCIAL POWERS

16.1 The IPRAA shall not incur any debt or raise money or borrow any money or provide any guarantee for a monetary sum except with the written agreement of

a majority of the Executive Committee and the approval of the National Administrator.

16.2 The IPRAA shall not enter into any contractual obligation for pecuniary interests or gain except with the written agreement of a majority of the Executive Committee and the approval of the National Administrator.

17. WINDING UP OR CANCELLATION

17.1 In the event of the winding up or cancellation of the incorporation of the IPRAA, the assets of the IPRAA shall be disposed of in accordance with the provision of the Associations Incorporation Act 1981.

18. DISPUTE

18.1 In the event that the State or Territory Delegates and / or the National Administrator are in dispute over the Constitution, Rules and Regulations and such dispute appears unlikely to be resolved in a timely manner and without detriment to the Improved Production Racing Association, such dispute may, upon the joint recommendation of two State or Territory Delegates be referred to the Chief Executive of CAMS for the appointment of an arbitrator whose decision(s) shall be final and binding.

18.2 In the event that a State or Territory Delegate and the National Administrator being in dispute on any subject other than that covered by item 18.1 above, the State or Territory Delegate may notify in writing, the National Administrator, and the other State or Territory Delegates, outlining

1. The nature of the complaint

2. The time frame of which a response is required, being of no less than 30 days.

18.3 Other State or Territory Delegates must respond in writing to the National Administrator and the State or Territory Delegate in disagreement with the National Administrator, outlining their position on the disagreement. The position adopted by the National Administrator on the subject of the disagreement will be the majority decision by the State or Territory Delegates, including the original State or Territory Delegate in disagreement.

18.4 If the National Administrator fails to acknowledge and act appropriately on the direction given under these circumstances, he/she will be deemed to be in default of duties under section 10 of this constitution.

19. REMUNERATION AND REIMBURSEMENT

19.1 The positions of State or Territory Delegates shall not be remunerated under this Constitution.

19.2 The position of National Administrator shall be remunerated at an amount to be determined by the Executive Committee, such amount only to be reduced within a calendar year with the agreement of the National Administrator or in the event of an action under Clause 10 of this Constitution.

19.3 Any person delegated responsibilities by the National Administrator under clause 8.5 may be remunerated at an amount to be determined by the Executive Committee.

19.4 Any amount claimed by any person for reimbursement May be paid by the National Administrator (or his/her delegate) but such claim must be subsequently authorised by the next meeting of the Executive Committee.

20. ENFORCEMENT OF RULES AND REGULATIONS

20.1 Breaches of the Rules and Regulations by any member of the IPRAA may be reported to the National Administrator by any State or Territory Delegate.

20.2 In the event of a report under Clause 20.1, the National Administrator shall seek evidence from the reported member and from the State or Territory Delegate reporting the member, The National Administrator shall determine at his/her sole discretion any other evidence that he/she may wish to acquire from whatever source he/she may see fit.

20.3 The National Administrator may determine at his sole discretion whether there has been a breach of the Rules or Regulations and may further determine whether such breach should be referred to CAMS and/or the Executive Committee and/or a State or Territory Delegate for action by the State or Territory Association.

20.4 In the event that the National Administrator determines there has been a breach, it shall be the responsibility of the Executive Committee to determine Within 30 days of the National Administrators determination, any penalty against the member.

20.5 If a penalty given by the IPRAA exceeds a penalty given by a State or Territory Association in terms of suspension then the IPRAA penalty shall override the State or Territory Association penalty. If a penalty given by the IPRAA is less than a penalty given by a State or Territory Association In terms of suspension then the State or Territory Association Penalty shall continue to apply within its own territory.

20.6 If a penalty given by the IPRAA restricts a member's right to compete under CAMS rules (as distinct from the subordinate rules of the IPRAA) then the member has the right to appeal to CAMS under the rules and regulations of CAMS.

21. DEFINITIONS AND INTERPRETATION

21.1 Rules shall mean the rules published in the current CAMS Manual of Motor Sport or varied by other CAMS publication.

21.2 CAMS refers to the Confederation of Australian Motor Sport.

21.3 Regulations shall mean regulations approved by the National Administrator and published to each State or Territory Association with the purpose of providing the means of interpreting and enforcing the Rules.

21.4 State or Territory Association means any Improved Production State or Territory Association which is legitimately constituted and has been accepted as an affiliate of the IPRAA.

21.5 By-Laws mean an addendum to the Constitution setting out conditions which may be varied by agreement of the National Administrator.

21.6 Executive Committee shall be a committee comprised of all State or Territory Delegates plus the National Administrator.

21.7 State or Territory Delegates shall be the recognised representative of each State or Territory Association where that delegate has been duly elected in accordance with the constitution of that State or Territory Association.

21.8 Returning Officer shall be the person to whom members shall return ballot and / or election results.

21.9 Person includes natural persons and bodies corporate.

21.10 Words importing the singular shall include the plural and vice versa. Words importing one gender shall include the other genders.

21.11 A 2/3 majority shall be achieved in the positive with a vote that is based on a two thirds majority of the total number casting a vote. This calculation will be at 66.6% and then rounded up to the next whole number.

22. GOVERNING LAW

22.1 This Constitution shall be governed by and construed in accordance with the laws for the time being in force in the State of New South Wales under the Associations Incorporation Act 2009.

22.2 This Constitution shall not be varied or suspended excepting in accordance with Clause 12.

Appendix D – Improved Production Nationals

Race Organisation

Generally, the Nationals should be conducted as a two-day event with Improved Production ideally as the principal category with other categories as support.

There should be no Improved Production state championship round held at the meeting.

Private practice must be available on the day prior.

The programme of the first should consist of four qualifying sessions and the first round of races. Qualifying should be run as two separate groups of two consecutive sessions with a reasonable break between them. Each qualifying session should be a minimum of 15 minutes.

The first round of races should be run as consecutive events and each should be approximately 20km in length. (+/- 10%)

The second day should consist of the balance of the heat rounds, each round of races should be run consecutively with a reasonable break between each round.

On conclusion of the heat races the repechage/consolation should follow to determine the remaining qualifiers for the final and should be approximately 30km in length. (+/- 10%) Place winners of the repechage/consolation should receive awards, with the first four place winners taking the final four grid positions in the final.

The final should be run as the feature event of the meeting and should have the maximum number of cars the track density allows and should be approximately 50km in length. (+/- 10%) Again, with a reasonable break from the repechage/consolation.

Starting in all events should use the same method with a warm up lap included before each race.

Every attempt should be made to ensure each group of qualifying sessions and each round of heat races is run consecutively so that each competitor has as near similar track conditions as is reasonably possible.

Should any races be stopped before the completion of the allocated number of laps and run in two parts, restarted, or the result declared, the points awarded will be on the final result of that event.

The person/s maintaining the scoring calculations and charting should do so in an isolated area such that they can perform their duties unhindered.

**Race events -
Qualifying**

The detailed make up of the events is as follows:

- Qualifying consists of four sessions and field is broken into two groups:
 - Odd numbered cars make up qualifying session number 1
 - Even numbered cars make up qualifying session number 2
 - The fastest 50% from qualifying sessions 1 and 2 make up qualifying session number 3
 - The slowest 50% from qualifying sessions 1 and 2 make up qualifying session number 4
 - Qualifying times are determined from all qualifying sessions.
 - The initial qualifying sessions (comprising of Odd/Even Numbers) may be varied at the discretion of the organisers should there be a significant imbalance in the number of competitors assigned to a qualifying session.
-

Racing

Depending on the size of the entry, the field after qualifying is separated into four groups, namely A,B,C,D, based on qualifying times from the fastest to slowest. The method of group allocation is as follows:

The fastest qualifier goes to group A, second fastest group B, third fastest group C, etc. Thus:

Group A = qualifiers 1,5,9,13

Group B = qualifiers 2,6,10,14

Group C = qualifiers 3,7,11,15

Group D = qualifiers 4,8,12,16

Heat races

Six heat races should be run thus enabling each competitor to compete against each other at least once.

For races 1 and 2 the cars are grided up in qualifying order, fastest on pole, next fastest grid 2, next fastest grid 3, and so on.

Points are awarded for finishing positions which are used to determine the grid positions in subsequent races, with the highest points scorer gaining pole position and next highest point scorer grid 2, next highest grid 3, and so on.

In the case of two or more drivers having the same number of points the driver with the highest finish in his previous races will be awarded the higher grid position, failing this allocation of the higher grid position will be made on the basis of qualifying times in session 1-4.

**Repechage /
Consolation
race**

Subject to the availability from the promoters a Repechage/Consolidation race will be held from competitors that do not automatically qualify for the Final. The repechage/consolation race will be grided from the remainder of the field after grid positions are allocated to the final. Pole position will be allocated to the next highest point scorer and grid position 2 to the next, and so on until all the remaining qualifiers are allocated grid positions.

In the case of two or more drivers having the same number of points the driver with the highest finish in his previous races will be awarded the higher grid position, failing this allocation of the higher grid position will be made on the basis of qualifying times in session 1-4.

The repechage/consolation field will be limited to the track grid density and any remaining qualifiers after all grid positions have been allocated will be eliminated.

The first four finishers in the repechage/consolation will be allocated the last four grid positions in the final.

Final

Competitors will qualify for grid positions in the final in the order of highest points scorer on pole, second highest points scorer on grid 2, and so on.

In the case of two or more drivers having the same number of points the driver with the highest finish in his previous races will be awarded the higher grid position, failing this allocation of the higher grid position will be made on the basis of qualifying times in sessions 1-4.

The last four grid positions in the final will be allocated to finishers 1,2,3,4 from the repechage/consolation, if appropriate.

The field for the final will be limited to the track grid density and should be the largest field possible.

The winner of the nationals will be the winner of the final.

**Under 2 litre
Championship**

Where possible the under 2 litre national championship shall be separate races, held in the same format as detailed above. However, if this is not possible due to logistical constraints the Under 2 Litre Championship may be held within the heats and/or final.

Separate awards should be provided for place winners.

3J Improved Production Programme Format

DAY ONE

- Qualifying session No. 1 **Odd numbered cars** 15 minutes (a.m.)
- Qualifying session No. 2 **Even numbered cars** 15 minutes

SUPPORT CATEGORY EVENTS

- Qualifying session No. 3 **Fastest 50% from Q1 & Q2** 15 minutes (noon)
- Qualifying session No. 4 **Slowest 50% from Q1 & Q2** 15 minutes

SUPPORT CATEGORY EVENTS

- Race No. 1 **Groups A & C** approximately 20km (+/- 10%) (p.m.)
- Race No. 2 **Groups B & D** approximately 20km (+/- 10%)

Driver Grid Photo Session

DAY TWO

- Race No. 3 **Groups A & B** approximately 20km (+/- 10%) (a.m. early)
- Race No. 4 **Groups C & D** approximately 20km (+/- 10%)

SUPPORT CATEGORY EVENTS

- Race No. 5 **Groups B & C** approximately 20km (+/- 10%) (a.m. late)
- Race No. 6 **Groups A & D** approximately 20km (+/- 10%)

SUPPORT CATEGORY EVENTS

- Race No. 7 **Repechage/Consolation (approximately 30km +/- 10%) OR Under 2 Litre Nationals Final** approximately 50km (+/- 10%) (p.m. early)

SUPPORT CATEGORY EVENTS

- Race No. 8 **Nationals Final OR Over 2 Litre Nationals Final** approximately 50km (+/- 10%) (p.m. late)

Race Points Score

PLACE	POINTS	PLACE	POINTS
1 st	50	17 th	17
2 nd	47	18 th	15
3 rd	45	19 th	13
4 th	43	20 th	11
5 th	41	21 st	10
6 th	39	22 nd	9
7 th	37	23 rd	8
8 th	35	24 th	7
9 th	33	25 th	6
10 th	31	26 th	5
11 th	29	27 th	4
12 th	27	28 th	3
13 th	25	29 th	2
14 th	23	30 th	1
15 th	21	Others	1
16 th	19	D.N.F.	0

Appendix E – Social Media Policy



SOCIAL MEDIA policy

Our commitment

Electronic communication is essential for sharing club news and information with our members. Our communication will be timely, appropriate and related to club business.

What we will do

We use a range of electronic tools to communicate with our members.

Our communication will protect members' privacy, maintain clear boundaries, and ensure that bullying and harassment does not occur.

This Social Media Policy is to address the issues arising from the use of social media.

A webmaster will be appointed to provide accountability and control over material published on our club's website and any related discussion groups or social media websites, such as Facebook, YouTube, Instagram, or Twitter.

Website

- Our website will include current information on competitions, social events, committees, policies, constitution, rules and by-laws.
- No offensive content or photos will be published.
- If we intend to publish a photo of a child, we will first seek permission from his or her parents and take care not to provide identifying information.
- We will seek feedback from members to improve the information available on the site.

SMS, Facebook Messenger, and Email

Committee members and IPRA official representatives may use SMS, Facebook Messenger and email to provide information about competition, training, club-sanctioned social events and another club business, however:

- SMS and Facebook messages should be short and about club/team matters
- email communication will be used when more information is required

Social media websites

- We treat all social media postings, blogs, status updates and tweets as public 'comment'.
- Postings (written, photos or videos) will be appropriate and feature positive club or IPRA news and events.
- No personal information about our members will be disclosed.
- No statements will be made that are misleading, false or likely to injure a person's reputation.
- No statements will be made that might bring our club into disrepute.
- Abusive, discriminatory, intimidating or offensive statements will not be tolerated. Offending posts will be removed and those responsible will be blocked from the site.

What we ask you to do

We expect our members to conduct themselves appropriately when using electronic communication to share information with other members or posting material on public websites connected to the club.

Electronic communication:

- should be restricted to club matters
- must not offend, intimidate, humiliate or bully another person
- must not be misleading, false or injure the reputation of another person
- should respect and maintain the privacy of members

- must not bring the club into disrepute.
- must not show disrespect to others including IPRAVIC committee members

Non-compliance

Members may face disciplinary action for sending inappropriate electronic communication or posting online content or comments that harass, offend, intimidate or humiliate another member, as outlined in our member protection policy or code of conduct.

Under certain circumstances, cyber bullying (e.g. bullying that is carried out through an internet service such as email, a chat room, discussion group, instant messaging or website) is a criminal offence that can be reported to the police.

In addition, members who publish false or misleading comments about another person in the public domain (e.g., Facebook, Instagram, YouTube, or Twitter) may be liable for defamation.

By becoming a member of the Improved Production Racing Association Victoria, you acknowledge that you have read and understood the policy and will abide by it.

Your compliance with the Social Media Policy is a condition of membership.